



Authority for Non Personal Accounts (A153)

For new customers and existing customers requiring a new authority

Account Authority checklist – complete one section only

Company accounts: The name of the business includes 'Pty Ltd' or 'Limited' and has been allocated an ACN and/or an ABN.

- Part A completed Part B completed Part C - Section 1 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed
 Certificate of Registration of Company obtained
 Business/Company search performed and names of directors confirmed

Incorporated Association accounts: An association with a Certificate of Incorporation.

- Part A completed Part B completed Part C - Section 2 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed
 Certificate of Incorporation obtained
 Business/Company search performed and names of office holders/public officers confirmed

Unincorporated Association accounts: A club or community organisation, not incorporated.

- Part A completed Part B completed Part C - Section 3 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed

Trust accounts: A vehicle to control assets by a Trustee in accordance with a Trust Deed.

- Part A completed Part B completed Part C - Section 4 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed
If Trustee is in name of a company:
 Certificate of Registration of Company obtained
 Business/Company search performed and names of directors confirmed

Partnership and Joint accounts: A Partnership is a business (firm), not incorporated as a company, owned by two or more individuals or companies. Also use for joint accounts.

- Part A completed Part B completed Part C - Section 5 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed
 Certificate of Registration of Business Name obtained (for Partnerships only)
 Business/Company search performed and name of proprietors confirmed (for Partnerships only)
If Partner/joint account holder is a company:
 Certificate of Registration of Company obtained
 Business/Company search performed and names of directors confirmed

Sole Proprietor/Firm accounts: A business (firm) with one owner or a company using a registered business name.

- Part A completed Part B completed Part C - Section 6 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed
 Certificate of Registration of Business Name obtained
 Business/Company search performed and name of proprietor confirmed
If Proprietor is a company:
 Certificate of Registration of Company obtained
 Business/Company search performed and names of directors confirmed

Government accounts: Commonwealth, State/Territory, Local Government or other Public Authority.

- Part A completed Part B completed Part C - Section 7 signed
 (Optional) Part D - Business Account Password application completed
 (Optional) NetBank access requested. If so, separate Netbank registration form completed
 Letter of delegated authority for opening an account obtained

Account details

Bank use only

Date	Account/s identification number	Branch	BSB number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Branch telephone number	Name of staff member		
<input type="text"/>	<input type="text"/>		

Part A – Account type and method of operation

Name of account

Account type (Please tick):

- Standard Business Cheque Account – Non interest bearing option
- Standard Business Cheque Account – Interest bearing option
- Premium Business Cheque Account
- Society Business Cheque Account
- Business Online Saver
- Other – Please specify (eg: Solicitors Trust Account)

Method of operation (Please choose one of the options below):

The manner in which the authorised signatories are authorised to act on the account are set out in the Terms and Conditions for this account.

- Any **one** of the authorised signatories specified in Part B can operate on the above account/s.
- Any **two** of the authorised signatories specified in Part B can operate on the above account/s.
- Other as specified below. eg. Treasurer plus one to sign, etc.

Part B – Persons authorised to operate on account/s

Declaration and Consent by signatories

I understand that the law requires signatories to state all the names by which they are commonly known and prohibits the use of false names. I declare that my particulars (including identification details) as shown on this form are complete and correct. I authorise and consent to the Bank obtaining personal information about me to verify my personal details in this application. My signature below indicates my acknowledgement and consent to the use and disclosure of my personal information as detailed in the section on 'Privacy' in the Terms and Conditions for this account.

Authorised Signatory 1

Full name	Date of birth	Official position
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home address	Postcode	Telephone number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile number	Email address	Existing customer
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	<input type="text"/>	

Bank use only

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date	Points scored	Total points
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Authorised Signatory 2

Full name	Date of birth	Official position
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home address	Postcode	Telephone number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile number	Email address	Existing customer
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	<input type="text"/>	

Bank use only

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date	Points scored	Total points
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Authorised Signatory 3

Full name	Date of birth	Official position
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home address	Postcode	Telephone number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile number	Email address	Existing customer
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	<input type="text"/>	

Bank use only

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date	Points scored	Total points
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Authorised Signatory 4

Full name	Date of birth	Official position
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home address	Postcode	Telephone number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile number	Email address	Existing customer
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	<input type="text"/>	

Bank use only

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date	Points scored	Total points
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Additional persons authorised to obtain information and endorse cheques (optional)

We have also authorised any one of the signatories immediately below to:

- Obtain statements of account and any information required concerning the account/s generally; and
- Endorse cheques, bills, promissory notes or other instruments payable to the order of the Business/Organisation or if this is a joint account, payable to any one or more of us and intended for collection, discount or negotiation and credit of proceeds to our account/s.

Name of authorised signatory 1	Signature
<input type="text"/>	<input type="text"/>

Bank use only**Additional authorised person 1**

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date	Points scored	Total points
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Name of authorised signatory 2	Signature
<input type="text"/>	<input type="text"/>

Bank use only**Additional authorised person 2**

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date	Points scored	Total points
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Organisation's Authorised Verifying Officer (where applicable)

The signatory/ies shown in Part B is/are authorised by the Organisation to be a signatory. They have satisfied the 100 points identification criteria.

Name of Verifying Officer	<input type="text"/>		Signature of Organisation Verifying Officer
Organisation name	ACN or ARBN	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Bank use only

Organisation verifying officer's signature verified

Bank officer's initial

Part C – Declaration and acknowledgements

I/We have seen a copy of the Terms and Conditions for this account and agree that those Terms and Conditions (including the section on 'Privacy') govern the operation of this account, by signing Part C below and returning this form. I/We request you to recognise and act upon this authority or any variation of this authority until the branch of the Bank where the account/s is/are conducted receives notice in writing from us, or any one of us (in accordance with the method of operation), of the cancellation of this authority.

Section 1: Company accounts – sign this section only

Authority has been duly given by resolution passed at a legally constituted meeting of Directors of the Company for the opening and operation of the account/s in the name and in the manner set out in this authority.

The Bank has received for inspection the current Certificate of Registration of Company.

Company name

ACN or ABN

Signature of Chairperson of Directors or Sole Director

Section 2: Incorporated Association accounts – sign this section only

Authority has been duly given by resolution passed at a legally constituted meeting of Committee Members of the Association in accordance with the Rules for the opening and operation of the account/s in the name and in the manner set out in this authority.

The Bank has received for inspection the current Certificate of Incorporation.

Association name

ARBN

Signature of Chairperson or Chief Officer of Association

Section 3: Unincorporated Association accounts – sign this section only

Authority has been duly given by resolution passed at a legally constituted meeting of Committee Members of the Association for the opening and operation of the account/s in the name and in the manner set out in this authority.

Association name

Signature of Chairperson or Chief Officer of Association

Section 4 – Trust accounts – sign this section only

The trust deed/instrument authorises the opening and operation of the account/s in the manner set out in this authority. Authority is given by signature of the Trustee/s below or where the Trustee is a company, by resolution passed at a legally constituted meeting of Director/s of the company for the opening and operation of the account/s in the name and in the manner set out in this authority.

Full name of Trust

Full name of Trustee (where Trustee is an individual)

Trustee signature

Full name of Trustee (where Trustee is an individual)

Trustee signature

Full name of Trustee
(where Trustee is a company)

ACN or ABN

Signature of Chairperson of Directors or Sole Director

Full name of Trustee
(where Trustee is a company)

ACN or ABN

Signature of Chairperson of Directors or Sole Director

The Bank has received for inspection the current Certificate of Registration of Company (where Trustee is a company).

Section 5: Partnership and Joint accounts – sign this section only

For joint accounts, you should refer to ‘Conducting a business account in joint names’ in the Terms and Conditions for this product.

Authority is given by signature of the Proprietors below, and/or where the partner/joint account holder is a company, by resolution passed at a legally constituted meeting of Director/s of the Company for the opening and operation of the account/s in the name and in the manner set out in this authority.

For joint accounts, this authority is cancelled upon the Bank receiving notice of death of any of us. The surviving account holders may continue to operate the account by providing a variation of this authority to the Branch where the account is conducted.

The Bank has received for inspection the current Certificate of Registration of Business Name (for Partnerships).

Full name of Partnership/Joint account

Full name of Partner/account holder

Signature

Full name of Partner/account holder

Signature

Company name (where Partner/account holder is a company)

ACN or ABN

Signature of Chairperson of Directors or Sole Director

Company name (where Partner/account holder is a company)

ACN or ABN

Signature of Chairperson of Directors or Sole Director

The Bank has received for inspection the current Certificate of Registration of Company (where Partner/account holder is a company).

Section 6: Sole Proprietor/Firm accounts – sign this section only

Authority is given by signature of the Proprietor below and/or where the Proprietor is a company, by resolution passed at a legally constituted meeting of Director/s of the Proprietor Company for the opening and operation of the account/s in the name and in the manner set out in this authority.

The Bank has received for inspection the current Certificate of Registration of Business Name (where Proprietor is an individual).

Full name of Business or Firm

Full name of Proprietor

Signature

Company name (where Proprietor is a company)

ACN or ABN

Signature of Chairperson of Directors or Sole Director

The Bank has received for inspection the current Certificate of Registration of Company (where Proprietor is a company).

Section 7: Government accounts – sign this section only

Authority has been duly given by resolution passed at a legally constituted meeting of the Department or Public Authority for the opening and operation of the account/s in the name and in the manner set out in this authority.

Full name of Government Department or Public Authority

Name of Mayor, President, Chairperson or other Authorising Officer

Signature

The Bank has received for inspection the letter of delegated authority for opening an account.

Bank use only

Authority examined and accepted

Bank officer's initial

Part D – Business Account Password Application (optional)

I/We apply for a Password nominated below to be linked to all existing account/s and each account opened in my/our name. I/We acknowledge that use of the Password cannot be limited to only some of our account/s and the Password may be used by any person to instruct the Bank.

Application for Business Account Password

I/We wish to nominate as the Password to be linked to all existing account/s and each account opened in my/our name.

- The Password must be 6 to 12 characters in length, alpha or numeric.
- Do not use Q or Z in the password, or as a PIN.
- Do not use days of the week, months of the year, states, capital cities, Australia or part of the account name.

Bank use only

Destroy or hand back to customer when entered

Business Tax File Number It is not an offence not to quote a Tax File Number for the account. However, if you do not quote it, the Bank is required by law to deduct tax from any interest earned on the account above a certain threshold.

Tax File Number (TFN) or ABN/ACN

or Exemption Category

Bank use only

Destroy or hand back to customer when entered